

Name

§ 1 The name of the organization is International Student Union of Charles University in Prague - Faculty of Medicine in Hradec Králové. Official Czech version of the name is Sdružení zahraničních studentů Univerzity Karlovy v Praze – Lékařské fakulty v Hradci Králové. Both language versions of the name are abbreviated by the acronym ISU-LFHK.

Seat

§ 2 The seat of ISU-LFHK is Charles University in Prague - Faculty of Medicine in Hradec Králové, Šimkova 870, 500 38 Hradec Králové.

Duration

§ 3 ISU-LFHK exists for an indefinite time, until dissolved by the General Assembly.

Purpose

§ 4 ISU-LFHK's purposes are to:

- Attend to international students' academic, economic, social and cultural interests.
- Provide integration between international students, and between international and Czech students.
- Act as an umbrella organization for different initiatives benefiting the students.
- Mobilization of student initiatives.
- Giving back to the University.
- Create an appreciation of the resource foreign students represent by virtue of their international experience and expertise.

Neutrality

§ 5 ISU-LFHK is a non-denominational, value-neutral and politically independent organization. Every student has the right to participate in the activities of the association, and has the same dignity. No student can be privileged or prejudiced against for the reason of ascendancy, gender, race, language, place of origin, nationality, religion, political convictions or ideologies, economical situation, social condition, health disabilities and sexual orientation.

Equality

§ 6 Efforts should be made to establish equal gender distribution, and distribution among different groupings and academic years in all ISU-LFHK elected bodies. This is to make sure the highest amount of students possible is represented by the organization.

Membership

§ 7 Membership of ISU-LFHK is voluntary.

§ 8 By subscription of membership, members agree to comply with the statutes of ISU-LFHK.

§ 9 All students currently enrolled in the English program of Charles University in Prague, Faculty of medicine in Hradec Králové, are entitled to membership after payment of a fee. By doing so, the member agrees to the recognition of ISU-LFHK as his/her representative in front of the Faculty of medicine in Hradec Králové.

§ 10 All who hold positions of trust in ISU-LFHK must have an active membership.

§ 11 Membership begins on confirmation of registration and payment until their day of Graduation or until September 31st of the following year, whichever comes first.

Exclusion

§ 12 The Executive Board may exclude a member if the person has:

- Made serious fraud within the organization
- In the capacity of being an ISU-LFHK member misused benefits or rights to other members or caused the organization to suffer.

The decision of expulsion may be appealed to the General Assembly. The excluded member is suspended from all positions in ISU-LFHK until the appeal is processed.

Decisions about the exclusion require 2 / 3 - two-thirds – majority.

Economy

§ 13 ISU-LFHK is a non-profit organization.

§ 14 Financing of ISU-LFHK is by membership fees.

§ 15 The membership fees will be set by the first General Assembly, and can only be altered by the General Assembly.

§ 16 The administration of all finances will be in competence of the elected Treasurer. The Treasurer will draw up the budgets and financial statements which must be approved by the General Assembly.

§ 17 The current account and budget follows the term of the General Assembly.

§ 18 The Executive Board is personally responsible for ensuring that the financial statement is correct to the best of their knowledge.

The General Assembly

§ 19 The General Assembly is the highest legislative body of ISU-LFHK and draw up guidelines for the organizational work.

Specifically, the General Assembly reviews the following points:

- Election of an auditor.
- Approve the financial statements for the preceding fiscal year.
- Approve the revised budget for the current fiscal year.
- Adopt the ISU work program for the coming period.
- Selection of key officers.

§ 20 All members of the ISU-LFHK may attend the General Assembly and speak and submit proposals. Each member has only 1 - one - vote. Voting requires a physical presence, and no student can be represented by another student in the General Assembly.

§ 21 Decisions require a simple majority. Blank votes are considered as not submitted. Decisions about changing the program of work and the statutes require 2 / 3 - two-thirds - majority of the votes cast.

§ 22 People who are elected to key positions of trust will serve effective from the time they are elected to the following year election.

§ 23 The General Assembly shall be held each year by the end of November.

§ 24 The Executive Board determines the time of the General Assembly. Notification about an upcoming General Assembly must be announced to ISU-LFHK members 15 – fifteen – days prior to the proposed General Assembly. Members are notified through e-mail.

§ 25 Minutes shall within 1 - one - month be sent out to all members of ISU-LFHK website.

§ 26 Extraordinary General Assembly shall be held when the majority of the board or the majority of the total members require it.

The Executive Board

§ 27 The Executive Board is ISU-LFHK's highest organ between each General Assembly. The board shall work in accordance with ISU-LFHK Statutes and General Assembly resolutions.

§ 28 The Executive Board shall:

- 1 Ensure that General Assembly resolutions are implemented.
- 2 Ensure that the organization's assets are managed in a responsible manner and in accordance with approved budgets.
- 3 Follow up the members' interests.
- 4 Establish guidelines for councils and committees.
- 5 Make an annual report on its activities and present this to the General Assembly.

§ 29 The Executive Board consists of seven elected officers from the English programs of LFHK.

1. President
2. Vice-President
3. Secretary
4. Sports officer
5. Social officer
6. Education officer
7. Treasurer

§ 30 The Vice-President will take over as deputy to the President if the President steps down.

§ 31 The Executive Board can only have a quorum when the majority of the officers are present.

§ 32 When decisions are to be voted on by the officers of the executive board during a quorum, each officer has only one vote.

§ 33 The minimum number of official Executive Board quora per semester is three. These meetings are open to all the members of ISU-LFHK, who have the right to speak and submit proposals to the board. At quora only board members have voting rights, in accordance with article § 33.

§ 34 The new board responsibilities shall commence when the election results have been confirmed and announced until the following years election results are announced.

§ 35 Minutes of any official meeting will be published on our official website.

§ 36 If a candidate wishes to resign from their elected position on the Executive Board an official letter of resignation must be submitted to the President immediately. Resignation procedure shall be decided by the current executive board.

Specialist committees

§ 37 Three committees working to promote the interests will be established. Committee personnel are not on the Executive Board and have no voting rights on matters. These committees will consist of:

1. Two social committee personnel
2. Two sports committee personnel
3. Three education committee personnel (Medical Pre-Clinical, Medical Clinical and Dentistry)

§ 38 Committee personnel are selected by the respective officer and are then approved by the president.

The Advisory Board

§ 39 The Advisory Board has the following tasks; reviewing the work of the Executive Board and proposing a Nomination Committee. The president of the Executive Board reports to the Advisory Board.

§ 40 The Advisory Board is appointed by the Executive Board and approved by the General Assembly. The board consists of 3 - three – members. These cannot have any other roles within ISU-LFHK.

The Nomination Committee

§ 41 The Nomination committee is nominated by the Advisory Board, and approved by a simple majority voting by the General Assembly. It consists of 5 - five- members. They cannot be running for any roles within ISU-LFHK.

Elections

§ 42 Election will take place once within an academic year on election day. Date shall be chosen by the executive board in agreement with the advisory board.

§ 43 Election Committee will consist of three people and they will be appointed by the Executive board. They will remain neutral and unbiased during the election. Members of the election committee cannot submit candidature themselves.

§ 44 Candidates must submit their application in the application period announced by the executive board. Candidates must select a position that they wish to run for and one which fits their capabilities best. The only positions with special requirements are president and vice-president which require you to have had at least one year of experience on the executive board.

§ 45 The Nomination Committee presents the submitted candidates on Election Day and can recommend one or more candidate(s) for all key positions of trust in ISU-LFHK, with the exception of a new nomination committee and advisory board, who are elected on the General Assembly. The Nomination Committee shall present the criteria that have been used for its recommendations. The Nomination Committee is not at liberty to omit any submitted candidates.

§46 Any person running unopposed must receive 51% - fifty one per cent of the ballot to be elected.

§ 47 All registered members of the ISU-LFHK may attend the elections. Each member has only 1 -one - vote. Voting requires a physical presence, and no student can transfer his/her vote to another student.

§ 48 Selection of all Executive Board positions shall be done by simple majority voting. In case of equality of votes the decision is made by drawing lots.

Statutes

§ 49 Proposed changes of statutes can only be dealt with at the Annual General Assembly. Decisions on amendments to the statutes require 2 / 3 - two thirds - of the votes cast. Blank votes are considered as not submitted. Changes in wording of the statutes require a simple majority.

§ 50 Proposals for changes in the statutes must be sent to the Executive Board in written form at least 2 – two – weeks prior to the General Assembly.

§ 51 Changes in statutes shall enter into force upon the termination of the General Assembly where they were adopted.

Dissolution

§ 52 A dissolution of ISU-LFHK requires a 2 / 3 - two thirds – majority of the vote for the resolution.